



## SACRED HEART CATHOLIC PRIMARY SCHOOL

### 'Bump on Head' Procedures

*We are a caring community which aims to promote respect and understanding of all individuals through a sharing of Catholic Faith and the love of Christ. All children will feel a sense of worth, knowing that they are valued and loved by God in their uniqueness.*

*We seek to create a learning environment which enables our children to succeed to their best ability and which recognises and values their variety of talents*

*We acknowledge the importance of our role in support for the family, the parish and the wider community.*

## 'Bump on Head' Procedures

**CHILD** should be administered to first

- area of head checked, cold compress and/or ice applied to swelling as appropriate

### **IF BLEEDING IS OCCURRING**

area should be cleaned if possible with mediwipe and dressing applied until bleeding stops. If bleeding is extensive and does not subside an ambulance should be called, dressing should be held in place with pressure to limit bleeding whilst waiting for paramedics. Parent/guardian/carer should be contacted.

Plastic gloves should be worn for own protection and all waste should be sealed in plastic bodily spillage bag.

Blood spillages should be cleaned up as other bodily spillages.

Accident report must be filled in.

- 'bump on head' sticker should be issued
- 'bump on head' book should be filled in
- standard letter issued
- class teacher should be informed and asked to monitor child for rest of day.

If child exhibits further related symptoms e.g. severe headache, sickness, sight problems, parent/guardian/carer will be contacted by M O'Hara /Mrs. Elliott immediately and medical help sought.

Policy last reviewed:                      Spring 2020